

Business Travel Health Insurance

- Policy coverage by CIGNA International.
- For full-time active employees traveling on Agilent business or at the expense of Agilent outside their country of residence or permanent assignment.
- Covers emergency and urgent required medical care while on Agilent business.
- Primary payer. Employee does not need to submit bills to home or other insurance carrier first.
- Maximum benefit is \$350,000 per calendar year.
- Covers medical evacuation when determined necessary by International SOS.
- Covers repatriation of mortal remains when death occurred outside of country of residence or permanent assignment while on business.

Business Travel Accident Insurance

- Coverage if you die or become permanently disabled due to an accident while on Agilent company business.
- Benefit coverage if you lose a limb, eyesight, speech, or hearing loss as a result of an accident while on Agilent company business.
- Coverage is paid by Agilent and you do not need to sign up. (it is automatic if you make reservations through Agilent Travel).
- Claims may be initiated through Agilent Human Resource Employee Services.

International SOS Benefits

Medical Services

- Emergency evacuation
- Medically-supervised repatriation
- Companion ticket
- Additional travel and accommodation arrangements after medical evacuation
- Repatriation of mortal remains
- Return home of minor children
- Medical monitoring
- Inpatient admission and identification of receiving physician
- Emergency and routine medical advice
- Pre-trip information on travel health issues
- Medical and dental referrals
- Outpatient referrals
- Outpatient case management
- Claims assistance
- Outpatient medical expense guarantee and payment
- Inpatient medical expense guarantee, cost review and payment
- Dispatch of medication and medical supplies
- Communication with CIGNA International and coordination of benefits

Travel Services

- Legal referrals
- Emergency message transmission
- Translations and interpreters
- Lost document advice
- Ground transportation and accommodations for accompanying family members
- Emergency personal cash advances

International SOS Clinics

- [Access to International SOS clinics](#)



Agilent Technologies

TRAVEL ASSISTANCE AND INSURANCE PROGRAM



Medical Assistance While Traveling on Business

Obtaining Emergency Medical Care:

International SOS and CIGNA International work together to make sure you obtain medical care when necessary. If you need emergency treatment while on Agilent business, contact International SOS. You will be referred to the nearest medical provider and International SOS will ensure payment to the medical facility through CIGNA. The maximum benefit amount per calendar year is USD \$350,000.

If you do not contact International SOS prior to going to a medical facility, you will need to pay for the services received and then submit a claim for reimbursement (see section of Submitting Claims).

Medical Treatment Review and Language Assistance:

A staff of multi-lingual doctors is available to monitor your medical conditions if you are admitted to a hospital in a foreign country. These doctors can discuss your medical situation with your family members and your personal physician to assure an appropriate course of treatment. They may also be able to refer you to a physician that speaks your language.

Submitting a Claim to CIGNA International

To submit a claim under the Agilent Business Travel Health Insurance Plan, you must fully complete a claim form, sign, date and submit it to CIGNA International. [Claim forms](#) are available on Agilent's intranet. You must submit an itemized bill and receipts. You may either fax or mail the completed claim form and receipts to:

FAX Claim Service:

Outside the U.S. and Canada

FAX 302-797-3150

Toll Free FAX: ATT access code + 800-243-6998

Within the U.S. and Canada

FAX 302-797-3150

Toll Free FAX: 800-243-6998

Non-Emergency Medical Care:

If you need to seek non-emergency medical treatment, contact International SOS and they will be able to refer you to a physician or clinic. The CIGNA International policy covers non-emergency care, however you will need to pay for the services and then submit a claim to CIGNA International (see section of Submitting Claims).

Emergency Medical Evacuation Benefit:

If you are injured or become seriously ill while traveling on Agilent business, it may be medically necessary for you to be moved to a facility that can provide a level of medical care more appropriate for your condition. This may include transportation back to your home country. If both the attending physician and CIGNA International certify that your condition requires emergency evacuation, the plan will pay up to USD \$100,000 of expenses associated with your emergency medical transport and any medical treatment or supplies required during the relocation.

MAIL Claim Service:

CIGNA International Expatriate Benefits

P.O. Box 15111

Wilmington, DE 19850

For courier delivery (FedEx, UPS, DH, etc) only, use street address:

CIGNA International

300 Bellevue Parkway

Wilmington, DE 19809

United States

You have the option of receiving your reimbursement in US dollars or in one of more than 100 currencies. Please indicate your choice of payment option and currency choice on the claim form. Please consult

[Agilent's Travel Insurance Webpage](#) for more information about this option.

Eligibility

All active full and part time Agilent employees are eligible for these services while traveling on Agilent business outside your country of residence or permanent assignment. Additionally, families of foreign service assigned employees are also eligible for these benefits when they are traveling.



In the event of a medical emergency, contact
International SOS
Toll free in the U.S. 1-800-523-6586
Collect call 215-942-8226
Nearest local access number: _____
([Check here](#) before you leave for nearest call center to your destination)
Agilent Member # 11BCPA000051
CIGNA International
Policy # 02944A

Global Business Travel Assistance Program

Agilent Security Response Center
Telnet/408 345-8800 or US/Toll-Free (888) 210-8188
International +1 408 244-8188

Notify Agilent of any travel, security, or medical emergencies as soon as possible after assistance has been received.